

# How to Request a NH Historical Highway Marker

Any municipality, agency, organization, or individual may propose a marker to commemorate significant New Hampshire places, persons, or events. In approving a marker, the DHR takes into consideration the distribution of markers by geographical regions, chronological periods, and historical themes. Preference is given to placing markers at locations that are not already adequately marked.

## Basic requirements for all markers

- Draft marker text that meets the space guidelines below
- Footnotes and bibliography
- Copies of supporting documentation
- Suggested location for marker placement
- Petition and endorsement as described below

A **petition** asking for support of this marker subject and location, signed by 20 citizens of New Hampshire, must be submitted. The subject and location of the marker must be clearly stated at the top of each petition page for the petition to be valid. Additionally, an **endorsement** from a local governing body is required (i.e. select board, or city/town council).

The **standard format** for a state marker is a title line and up to 12 lines of text, at a maximum of 14 lines with no more than 45 spaces per line. A two-line title reduces the number of text lines by one. Each letter in a word counts as one space; spaces between words count as one space each; periods and commas are not counted. One space is allowed for a set of quotation marks.

## There is a waiting list for both state-funded and co-operative markers.

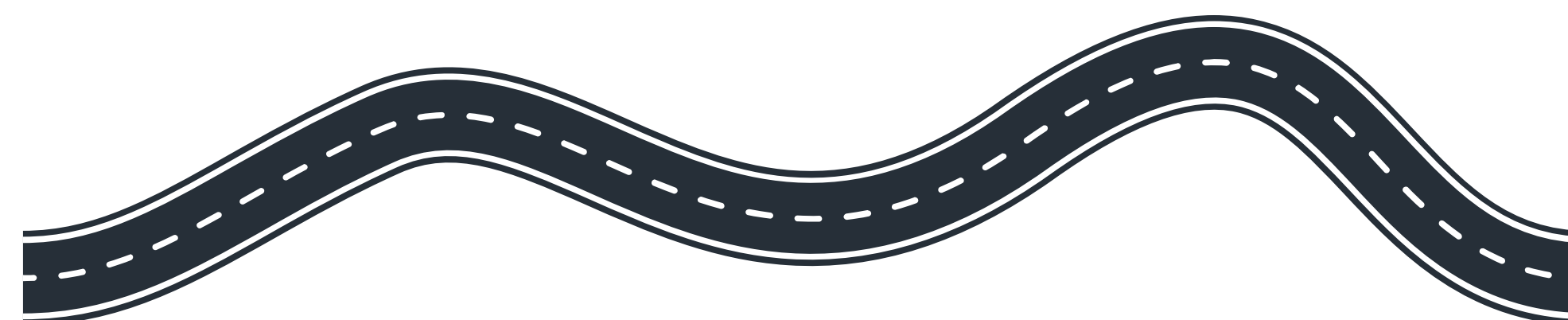
### Compose the text

The proposed text should stress why the subject is distinctive and significant to the state's residents and visitors, and why it merits the special status conferred by a state marker. A footnote citation must cite the source of information for each historical fact presented in the draft text, with two sources that **do not** cite each other to support any superlative claims (oldest, first, etc.). Copies of the source material should be submitted.

### Text Review

The proposed text and research are reviewed by the DHR, which reserves the right of final decision, and which will make editorial changes for each text to make it consistent with current marker practices. The DHR and the sponsor must agree on a final text before a marker order can be placed.

For more information, please contact Amy Dixon at (603) 271-3485 or by e-mail at [amy.s.dixon@dnr.nh.gov](mailto:amy.s.dixon@dnr.nh.gov)



## My organization would like to pay for a marker

Co-operative markers can be ordered for placement on **locally-maintained roads** or **municipal lands**, or when the state funds have been exhausted for the fiscal year.

Sponsors of co-operative markers assume full responsibility for the cost of the marker and future maintenance through a formal agreement with the state program. At present, markers cost approximately \$2,000 to \$2,300.

## I would like a state-funded marker

The state-funded marker program is limited to approximately 10 markers per year, and can only be used for markers on the state-maintained highway system.

Sponsors should propose a marker location, but the Department of Transportation selects the final location to insure safety and compliance with road regulations.

